

Eagle Municipal Building Meeting

Approved

Call to order

Meeting called to order by Chairman J. Frisch at 7:00 pm on September 13, 2016

Pledge of Allegiance

Pledge of Allegiance led by Chairman J. Frisch

Roll Call

J. Mann (present), A. Rasmussen (present), B. Kwiatkowski (present), R. Spurrell (present), J. Frisch (present)

Public comment

No public comment

Approval of August 9, 2016 meeting minutes

Motion by A. Rasmussen to approve August 9, 2016 meeting minutes, seconded by B. Kwiatkowski. Motion carries 4-0-1 with J. Mann abstaining.

Approval of September's Treasurer's report/accounts payable

Motion by B. Kwiatkowski to approve September's Treasurer's report/accounts payable, seconded by J. Mann. Motion carries unanimously (5-0)

Discussion/Action regarding evaluation of the crawlspace above entire Municipal Building

General discussion regarding the condition and need of repair to the drywall above the drop ceiling. B. Kwiatkowski said that he would talk to Martin to see if he can recommend someone to look it over. No Action taken.

Discussion/Action regarding construction of a second exit for the Municipal Building parking lot

R. Spurrell stated Steve gave him a ball-park estimate of \$600 to put in a second exit from the parking lot to his driveway. Due to the congestion from heavy traffic, especially during elections, it is felt a second exit would be beneficial. R. Spurrell said the cost would include grading, a base and a lift of asphalt. Motion by B. Kwiatkowski to put in a second driveway not to exceed \$600, seconded by A. Rasmussen. Motion carries unanimously (5-0)

Discussion/Action regarding 2017 Budget

General discussion and suggestions for the 2017 budget. Motion by A. Rasmussen to table this until October's meeting, seconded by B. Kwiatkowski. There was further discussion regarding the need to replace the roof. B. Kwiatkowski will get an estimate for next month's meeting, on what it would cost to replace the roof. Motion carries unanimously (5-0)

Adjournment

Motion to adjourn by B. Kwiatkowski, seconded by R. Spurrell. Motion carries unanimously (5-0). Meeting adjourned at 7:18 pm by Chairman J. Frisch.

Fire Station Building Meeting

Approved

Call to order

Meeting called to order by Chairman J. Frisch at 7:18 pm on September 13, 2016

Roll call

Remains the same

Public comment

No Public comment

Approval of August 9, 2016 meeting minutes

Motion by A. Rasmussen to approve August 9, 2016 minutes, seconded by R. Spurrell. Motion carries 4-0-1 with J. Mann abstaining.

Approval of September's Treasurer's report/accounts payable

Motion by B. Kwiatkowski to approve September's treasurer's report and accounts payable, seconded by J. Mann. Motion carries unanimously (5-0)

Discussion/Action regarding 2017 Budget

General discussion and suggestions made regarding the 2017 proposed budget. B. Kwiatkowski suggested to strike the \$19,800 for cleaning/painting the bay walls and put in \$5,000 for cleaning the walls. Additionally, R. Spurrell suggested to take out the \$5,000 budgeted to come out of savings, which would make the building budget total \$28,190.

Motion by B. Kwiatkowski to amend the budget as discussed, seconded by A. Rasmussen. Motion carries unanimously (5-0)

Adjournment

Motion to adjourn by B. Kwiatkowski, seconded by R. Spurrell. Motion carries unanimously (5-0). Meeting adjourned at 7:32 pm by Chairman J. Frisch.

Fire Department Operations Meeting

Approved

Call to order

Meeting called to order by Chairman B. Kwiatkowski at 7:32 pm on August 9, 2016

Roll call

Remains the same. Also present Acting Chief B. Hein, Deputy Chief (Fire) A. Shird and Deputy Chief (EMS) S. Wilton.

Announcement made by B. Kwiatkowski for possible closed session per WI State Statute 19.85(c) & (f); for considering employment, promotion, compensation or performance evaluation data of Eagle Fire Department employees and for preliminary consideration of personnel problems

Public comment

No Public comment

Approval of August 9, 2016 meeting minutes

Motion by J. Frisch to approve August 9th meeting minutes, seconded by R. Spurrell. Motion carries 4-0-1 with J. Mann abstaining.

Approval of September's Treasurer's report/accounts payable

Motion by R. Spurrell to approve September's Treasurer's report/accounts payable, seconded by J. Frisch. Motion carries unanimously (5-0)

Secretary's report

None

Discussion/Update on Overtime

A spreadsheet showing year to date overtime and pay was included in the packet. There was no additional overtime since last month's meeting.

Discussion/Action for distribution and obtaining signatures on the Fire Department HR Policy

B. Kwiatkowski stated the need for the HR Policy to be distributed to each of the Fire Department members so they can sign them. R. Spurrell said he has not sent out a clean copy yet because he was waiting for clarification on an item. Motion by A. Rasmussen to get a clean copy of the HR Policy by October's meeting, seconded by B. Kwiatkowski. Motion carries unanimously (5-0)

Discussion/Action regarding process for communicating resignations and new/re-hire of EFD personnel to Town and Village clerks and EFD Secretary

B. Kwiatkowski expressed the need to have consistency in communication/notification of employee status and resignations. B. Kwiatkowski presented forms to be fill out for any changes in payroll status. Motion by R. Spurrell to approve the forms, seconded by J. Frisch. Motion carries unanimously (5-0)

Discussion on possible loan application for new Ambulance

General discussion regarding the need for a loan for a new ambulance and the timing of when to start the process. B. Kwiatkowski requested to have discussion/action regarding ambo purchase on next month's agenda. No action taken.

Discussion/Action regarding 2017 fire budget

General discussion and suggestions made on what adjustments should be made to the proposed 2017 budget. More work is needed on the payroll projections. Motion by B. Kwiatkowski to table 2017 Fire budget until next month's meeting, seconded by J. Mann. Motion carries unanimously (5-0)

Officer's report: Fire Chief

- a. **Summary report of Medical, Fire and EMS/Fire Calls**
Report handed out by Acting Chief B. Hein.
- b. **Detail report of Medical, Fire and EMS/Fire Calls**
Report handed out by Acting Chief B. Hein.
- c. **Paid on call hours worked summary**
Report handed out by Acting Chief B. Hein.
- d. **Review Andres monthly report**
No report handed out this month

Motion by R. Spurrell to enter into closed session per WI State Statute 19.85(c) & (f); for considering employment, promotion, compensation or performance evaluation data of Eagle Fire Department employees and for preliminary consideration of personnel problems; seconded by J. Frisch.

Roll Call vote

J. Mann (yes), A. Rasmussen (yes), R. Spurrell (yes), J. Frisch (yes), B. Kwiatkowski (yes) Motion carries unanimously (5-0)

Closed Session

Entered into closed session at 9:06 pm

Motion to reconvene into Open Session

Motion by R. Spurrell to reconvene into open session at 9:35 pm, seconded by J. Frisch. Motion carries unanimously (5-0)

Open Session**Discussion/Action pertaining to closed session discussion**

No discussion/action taken

Adjournment

Motion to adjourn by R. Spurrell, seconded by J. Mann. Motion carries unanimously (5-0) Meeting adjourned at 9:36 by B. Kwiatkowski.